

# POPE COUNTY RIDING CLUB

## By-Laws, Rules, & Regulations

Russellville, Arkansas

The By-Laws, Rules, and Regulations listed below govern the Pope County Riding Club. These By-Laws, Rules, and Regulations amend, repeal, or make void all By-Laws, Rules, and Regulations that may have existed before the above date. At the discretion of the majority of the club these By-Laws, Rules, and Regulations may be amended, repealed, or altered after being proposed at the first monthly meeting of the club and voted on at the second regular monthly meeting.

### **NAME**

This club shall be known as the Pope County Riding Club and shall, at all times, be operated and conducted as a non-profit organization in the accordance with the laws of the State of Arkansas providing for such organizations, and by which it shall acquire all such rights granted to clubs of this kind.

### **PURPOSE**

The purpose of this club shall be to coordinate and encourage better horse related activities, to set up and help regulate a standard of rules and regulations to be followed by all club-approved activities in the arena, and to encourage good sportsmanship.

### **MEMBERSHIP**

Membership in this club is extended to any person or family interested in the promotion of horse activities and willing to meet the requirements of this club. By vote of the majority of the club they shall have the power to drop from the roll and suspend from future activity in any club activity any member which has failed to comply with the rules, by-laws, and regulations of this club or has repeatedly caused disruptions or dissension within the club causing the club members to be unable to work together in harmony. If this problem does arise the President and attending club officers shall approach this person or family and advise them of the rules, by-laws, or regulation in an attempt to give them the opportunity to rectify the injustice to the club. If this does not correct the problem then the matter is left to the discretion of the majority of the club members.

A working membership will complete 20 hours of work. If the work hours are not fulfilled then next year's membership will be a non-working membership (excluding sick or injured or senior citizens \*65\*). Each membership has only one vote.

Honorary Membership: Through its Executive Committee, PCRC, may from time to time award an Honorary Membership to parties who merit special recognition for their individual efforts, in furtherance of the aims and objectives of PCRC. This membership shall have voting privileges. The honorary membership shall entitle the recipient to the same privileges as either a working single or working family which ever the Executive Committee feels works best.

The following requirements must be met to qualify for an Honorary Membership:

- 1) Individuals that are members, in good standing, with PCRC must recommend recipient and a resume must accompany the recommendation.
- 2) The Executive Committee must approve the recipient of the Honorary Membership.
- 3) Recipient must be worthy of the award and must be a supporter of the Pope County Riding Club.
  - a) Note: The Executive Committee will be made up of the President, Vice President, the two Delegates and the Alternate Delegate.

Lifetime Membership: Through its Voting Membership, PCRC, can award a Lifetime Membership to member who are brought up, full fill all the requirements and have a majority vote of the voting club membership. This membership shall be a non-voting membership and shall carry the same privileges as a single working membership except for the right to vote.

The following requirements must be met to qualify for a Lifetime Membership:

- 1) Individuals that are members, in good standing, with PCRC must recommend the recipient.
- 2) The recipient must be a member, in good standing, of PCRC with not less than ten (10) years of consecutive years membership with PCRC.
- 3) The recipient must have reached age sixty-five (65).
- 4) If the recipient of a Lifetime Membership wishes to continue to vote they may keep their Lifetime Membership and join as a single working and put in half the hours and have voting privileges.

## **FEES**

Working memberships dues are \$25.00 per year per family (household member under 21 years of age) or \$15.00 per single membership. Non-working dues are \$110.00 for family and \$85.00 per single membership. Additional assessments may be voted on as deemed necessary by the club. Dues are payable by the January meeting.

## **MEETINGS**

The fiscal year of the club shall be January 1 to December 31. The President of the club will announce the time and place for the meetings of the year. Currently, club meetings are held on the third Thursday of the month. Special meetings may be called by the President or by a majority vote of the club.

## **OFFICERS**

Officers shall be nominated at the September meeting and elected at the October meeting. The officers of the club shall be the President, the Vice President, the Secretary, and the Treasurer. The Board of Directors shall be the Officers of the club.

### **PRESIDENT**

The President shall be the chief executive officer of the club and shall preside at all meetings. He or she shall see that the By-Laws, Rules, and Regulations of the club are enforced and shall perform all other duties that may be prescribed from time to time by the club. He or she will vote only in the case of a tie.

### **VICE PRESIDENT**

The Vice President, in the absence of the President, shall have the power and shall perform the duties of the President, and have such other duties as may be prescribed by the club.

### **SECRETARY**

The Secretary shall keep the permanent records of the club, and the minutes of all its meetings, which shall be read, at the beginning of each meeting. He or she shall keep accurate membership record, including addresses and telephone numbers of each club member, and shall handle all the administrative correspondence for the club, including notices of meetings, rule changes, etc, whenever necessary.

### **TREASURER**

The Treasurer shall receive all money income for the club, and shall deposit to the credit of the Pope County Riding Club in the bank of his or her choice in Pope County. Disbursements shall be mad by check upon itemized demands authorized by the President or Treasurer and an accurate record of all receipts and disbursements shall be kept in a manner permitting a clear report to be made at each meeting.

### **DELEGATES**

The Delegates (two and one alternate) will be elected to represent the Pope County Riding Club on the Board of Directors of the Arkansas Valley Horse Show Association.

Club Officers are non-succeeding. Should a vacancy occur nominations will be taken and the position filled by a majority vote of the voting membership. If an existing officer seeks a nomination to fill a vacancy he or she must resign their present position.

Club Officers are subject to impeachment when deemed necessary by a majority of voting club members.

## MISCELLANEOUS RULES

1. The Pope County Riding Club will abide by the By-Laws, Rules, and Regulations set forth by the Arkansas Valley Horse Show Association when participation in approved AVHSA events and AVHSA Shows.
2. Other activities sponsored or participated in by the Pope County Riding Club shall be left to the discretion of the club concerning rules and regulations to govern said activities.
3. A current Coggins test (within current calendar year) will be required of all horse brought upon the ground of the Pope County Riding Club Arena at all times, unless specified by the club for special activities sponsored by the club, Dates and times for these activities takes place and rules and regulations set forth by the club members to govern said special activity.
4. No activity may be held on arena grounds without authorization from the club officers.
5. All club records will be maintained in a file cabinet under the control of the club president.
6. Committees will be formed to make recommendations that will be submitted to the general membership for final approval.
7. If a member of the club does not work a rodeo, they pay to get in.
8. Those people bringing horse(s) to ride for herself/himself at rodeos get in free.
9. The club will pay for long distance telephone calls by the designated club members for calls pertaining to club business. A copy of the telephone bill will need to be submitted to the treasurer with the numbers highlighted.
10. The club will fund the Website.
11. A lock box will be maintained at the bank of the treasurer's choice. The President and Treasurer will have access to the lock box. Their names shall also be on the signature cards for all bank accounts.
12. No horses will be permitted inside the arena while work is taking place in the arena.
13. At each AVHSA show held at Russellville, the national anthem will be played along with posting of the colors. This activity is to take place before the start of the show.
14. In order to hold club offices and vote, you must have a paid up working membership.
15. Absentee votes should be written and signed by the voting working members and should go to the President or can be mailed to the post office box prior to the vote. Pope County Riding Club, PO Box 1825, Russellville, AR 72811.

16. Any amendment to the By-Laws, Rules, and Regulations are to be made during the first two regular meetings of the fiscal year.

## **NOTES**